



United Electronics Group

Education Device Work Order

Fill out, sign and include in the box with your device

Thank you for choosing United Electronics Group (UEG). Please include this form with your device and keep a copy for your records.

Bill To Account #: _____	Ship To (Check box if same as Bill To address) <input type="checkbox"/>
School/District: _____	School/District: _____
Contact: _____	Contact: _____
Address: _____	Address: _____
City, State & Zip: _____	City, State & Zip: _____
Tax ID: _____	Email: _____
Daytime Phone: _____	P.O./Reference #: _____

Please enter the details of your devices below:

	Customer Reference #	Device Make & Model	Serial No.	Problem Description	Passcode Off? Y/N	If No, Enter Passcode	Pre-Approved Cost
1	_____	_____	_____	_____	_____	_____	\$ _____
2	_____	_____	_____	_____	_____	_____	\$ _____
3	_____	_____	_____	_____	_____	_____	\$ _____
4	_____	_____	_____	_____	_____	_____	\$ _____
5	_____	_____	_____	_____	_____	_____	\$ _____
6	_____	_____	_____	_____	_____	_____	\$ _____
7	_____	_____	_____	_____	_____	_____	\$ _____
8	_____	_____	_____	_____	_____	_____	\$ _____
9	_____	_____	_____	_____	_____	_____	\$ _____
10	_____	_____	_____	_____	_____	_____	\$ _____



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iOS 7 Devices

The Find My iPhone feature must be turned off prior to sending in the device to UEG in order to troubleshoot, repair and restore the iOS 7 device completely. If the Find My iPhone feature is not turned off, device problems are unable to be fixed and a full quality check of all systems is unable to be performed. Instructions follow on how to turn off the Find My iPhone feature:

How to remove a device from an iCloud account using iCloud.com

1. Turn off the device.
2. Using another computer, go to icloud.com and sign in using the iCloud ID.
3. Click on Find My iPhone.
4. Click on All Devices at the top of the Find My iPhone screen.
5. Find the device in question in the list and click on it.
6. On the next screen, click on Remove from Account.
7. Click on Remove.

How to remove a device from an iCloud account using the Find My iPhone app

1. Turn off the device.
2. Launch the Find My iPhone app from a different iPhone, iPod Touch or iPad.
3. Sign in to the account that is tied to the iOS 7 device in question.
4. Find the device in the list and tap on it.
5. Tap Remove.

IMPORTANT! United Electronics Group (UEG) is not responsible for the damage to, loss of or disclosure of any picture files, video files, removable storage media or other content sent in for repair. Be sure to back up your video, photo and other media files prior to sending us your device.

Please checkmark the boxes below and provide a signature to let us know you have read and agreed to this important information.

I understand my device may be restored and have backed up my device.

My device is an iOS 7 or greater device, and I agree to turn off the Find My iPhone feature and provide a passcode. If not an iOS 7 or greater device, please indicate with N/A here:

Signature _____ Date _____

Print Name _____

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